Q1. Mzamomtsha Primary School Data Collection Methods.

1. Personal Interviews
2. Questionnaires
3. Internet Data

Q2. Settings used for Data Analysis

1. The Interviews can take place In-person or through the use of an Online Social Media Platform such as MS Teams, etc.
2. Questionnaires can be used both as a hard copy and soft copy version. It would take place using a Google Forms Questionnaire, which will provide convenience to all involved.
3. The Internet will be used to gather data that will assist in the development of the website. Research can be done on what functions are needed and that should be recommended to the school. Data can also be collected on any requests or ideas the school have.

Q3. The questions will be open-ended questions. Open-ended questions allow the responder to give you the most information possible. This information could be used to make sure that you meet all their needs.

Every individual has their own view on how they see things and they all have their own opinions and because of this open-ended questions is the best option because not all people will always agree on the same thing.

Q4. The principal will be the first person we speak to. The reason for this is because the principal is the head of the school and oversees the decision-making process. Thus, the principal would be the primary source of information regarding the requirements.

Q5. The stakeholder matrix will be used in order to determine which requirements should be met first. It will be used to determine who should be kept informed and how much information they need to know. In summary, the stakeholder matrix will be used to determine who has the most power and who should have the most influence in the project.